

University of
St Andrews

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Supporting St Andrews

Giving from the UK

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Visit our webpages: www.st-andrews.ac.uk/development/support

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Address

Development, University of St Andrews, Crawford Building, 91 North Street, St Andrews, Fife, UK, KY16 9AJ
T: +44 1334 461906 E: donate@st-andrews.ac.uk **Website:** www.st-andrews.ac.uk/development/support

Data and Privacy Notice

Even if you are not in a position to make a gift, please return this form including your up-to-date contact information, or visit our website at bit.ly/sta-update-form to check that the contact information we hold is correct.

Please be assured that information returned using this form, or online, will be held and used in strict accordance with our Development Privacy Notice and any mailing and email preferences of which you have made us aware. Accordingly, based on your preferences, your information may be used to keep you up to date with news and developments at the University, including: University, alumni and supporter news; information about events and reunions; fundraising campaigns; and networking, career and volunteering opportunities. Further details of how we make use of your personal data and protect your privacy are available in our Development Privacy Notice: www.st-andrews.ac.uk/development/your-data-and-privacy. A printed copy is also available on request. A copy of our Gift Acceptance Policy can be found at: bit.ly/sta-gift-acceptance-policy

The University of St Andrews is a charity registered in Scotland, No: SC013532.

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Supporting St Andrews



Giving from the UK

I would like to support

- Wardlaw Scholarship (Undergraduate)
- Student Support Fund
- Capital project – New College
- Handsel Postgraduate Research Scholarship
- St Andrews Prize for the Environment
- Capital project – Mathematics and Statistics
- University General Endowment Fund
- Areas of Greatest Need
- Other

If you do not designate a project, your gift will go towards the current Areas of Greatest Need

- I would prefer my gift **not** to be publicly acknowledged
 - Please send me information about including St Andrews in my will
- If not checked, names will be listed in publications and online

My single gift

I would like to make a single gift of £

- Online:** I have donated at bit.ly/sta-giving-uk
- Electronic funds transfer:** I have made a bank transfer (account details below)
- Stock transfer:** I would like more details
- Cheque:** Payable to 'University of St Andrews'

Or

My regular gift

I would like to make a regular gift of £

- Direct Debit:** Complete the section below
- Online:** I have set up my regular donation at bit.ly/sta-giving-uk
- Electronic funds transfer:** I have made a regular bank transfer (account details below)

Electronic funds transfer account details

Reference: Please quote your **surname** and **first name** to enable us to identify your gift. It would be helpful if you could email donate@st-andrews.ac.uk to confirm your gift and the fund you wish to support. Thank you.

Account Name: University of St Andrews Appeal Fund

Sort Code: 83 26 28

Account number: 00279309

For assistance and to return your form

Telephone: +44 1334 461906

Email: donate@st-andrews.ac.uk

Address: Please see information overleaf

Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form and send it to the address overleaf

- Regular gift:** I would like to give £ every month year starting on the 1st or 15th of 20 until further notice
- Please allow 15 working days before start date (month) (year)

Name and full postal address of your Bank or Building Society

To the Manager Bank/Building Society
Address

Name/s of Account Holder/s

Branch Sort Code Bank/Building Society account number

Signature Date



Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

Service User Number 2 5 4 5 3 6

Reference

Instructions to your Bank or Building Society

Please pay the University of St Andrews Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand this Instruction may remain with the University of St Andrews and, if so, details will be passed electronically to my Bank or Building Society.

Gift Aid Declaration (UK taxpayers only)

Please treat as Gift Aid donations all qualifying gifts of money made today and in the future, from the date of this declaration. I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give.

Signature Date

My information (please see information overleaf about our Data and Privacy Notice)

Full name

Address

..... Postcode Email

Telephone Mobile Phone

Please retain the guarantee below

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit the University of St Andrews will notify you ten working days in advance of your account being debited or as otherwise agreed. If you request the University of St Andrews

to collect a payment, confirmation of the amount and date will be given to you at the time of the request.

- If an error is made in the payment of your Direct Debit, by the University of St Andrews or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.

- If you receive a refund you are not entitled to, you must pay it back when the University of St Andrews asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

